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MEMORANDUM

TO: Illinois Birthing Centers, Illinois Hospitals, Obstetrics and Gynecology Centers, Women’s Health Centers, Illinois Newborn Screening Advisory Committee, Pediatric Genetic and Metabolic Specialists, Pediatricians, Family Practitioners, Midwives

FROM: Joshua J. Geltz, Ph.D
Laboratory Director / Division Chief
Division Chief
Division of Laboratories

DATE: April 10, 2026

SUBJECT: Use Only the State of Illinois FedEx Account for Submitting Newborn Screening Samples

In February 2023, FedEx became the exclusive commercial courier service for the Illinois Department of Public Health. This now includes small packages, environmental, clinical, and newborn screening samples delivered to State Public Health Laboratories.

If your facility still has any UPS labels with any State Laboratory indicated in the “Ship-To” address, please **immediately discard these labels** (see example below). Samples submitted using these UPS labels will **not** arrive at the IDPH Newborn Screening Laboratory. Please use only the approved State FedEx account to ship newborn screening samples by commercial transport.

If you or your facility does not currently have access to the FedEx account, please email idph.newbornscreening@illinois.gov to receive instructions and login information.

